

JOIN OUR TEAM



Job Description

- Identify, implement and control all **human resource** systems and processes.
- Evaluate, implement and follow up on training and development programs.
- Analyze and modify compensation and benefits policies to create competitive programs.
- Create recruitment plans, interview schedules, and evaluation standards in accordance with HR methodologies and labor laws.
- Communicate and interact with employees in order to solve their problems and needs within the framework of existing laws and procedures in the organization.
- Review the performance of seasonal and annual employees.
- Identify the company's employment needs and manage the hiring process.

Requirements

- Bachelor's or Master's degree in Human Resources Management, Executive Management, Industrial Engineering, or an MBA graduate.
- At least **three years** of experience in human resource management.
- Excellent verbal and written communication skills.
- Excellent interpersonal, negotiation, and conflict resolution skills.
- Excellent organizational skills and attention to detail.
- Strong analytical and problem-solving skills.
- Ability to prioritize tasks and delegate them if necessary.
- Full knowledge of employment laws and regulations.
- Having experience in businesses related to Information Technology

Employment Type

- **Full Time**

Seniority

- **Manager**



Tel: 42415000

www.sarvhami.com

www.sarvrayaneh.com

NOW HIRING ☺

If you are interested in this offer, please send us your Resume to:

hmr@sarvrayaneh.com